

Trustee Application Form

Please complete the following form and return it, together with the signed declaration, to:
Lynne Elliot, The Vegetarian Society, Parkdale, Dunham Road, Altrincham WA14 4QG, or email
to lynne@vegsoc.org

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|-----------------|--|-------------------|--|
| Name: | | | |
| Address: | | | |
| | | | |
| | | Post Code: | |
| Email: | | Telephone: | |

| 1. What degree of expertise / experience do you consider you could bring to the Board in the following areas? | | | | | |
|---|--|---|--|--|--|
| Work of VegSoc: | | Management: | | Capabilities: | |
| Knowledge of the movement / history of the third sector | | Financial management | | Leadership | |
| Food manufacturing / service sector | | Funders and fundraising | | Strategic planning | |
| Volunteering | | Marketing and PR | | Change management | |
| Partnership working | | Campaigning | | | |
| Operating environment: | | Project management | | Conflict resolution | |
| Voluntary sector | | Monitoring and evaluation | | Ability to understand complex issues | |
| UK Vegetarian Community | | Risk management | | | |
| International Vegetarian Community | | Quality assurance systems | | Ability to articulate your own views | |
| Social/political environment | | | | | |
| Equal opportunities and diversity | | HR practice within a charity organisation | | Ability to work cooperatively and reach a consensus view | |
| Governance and regulation | | | | | |

Key: 1 - Qualification/experience at senior level. 2 - Some knowledge/experience. 3 - Little or no knowledge. 4 - Would like information/training

2. What other experience or skills (that are relevant to the role) do you feel you could offer?

3. Are there any areas of the Charity's work you have a particular interest in and/or would like to become more involved in?

4. What motivated you to become a Trustee?

5. How long have you been a vegetarian for and what does it mean to you?

- *If you are vegan, do you accept that the Vegetarian Society promotes eggs and dairy as part of a vegetarian diet?*

6. Have you seen the current Council diary dates and can you attend all meetings?

General Information

This document is issued by The Vegetarian Society of the United Kingdom Limited, hereinafter called the Charity.

1. One third (or the nearest to one third) of directors shall retire by rotation at each annual general meeting, though there is no limit to the number of times that you can be re-elected.
2. Should you at any time wish to resign from the Board you should do so by writing to the Chair of Council. Reasons should be given if they relate to the Charity and its activities.
3. You would have the right as a trustee to
 - Have equal status and voting rights with all the other trustees
 - Receive training which relates to any area of the Council's work
4. Joint responsibilities of trustees are outlined in the attached "Role of Council" document.
5. Individual responsibilities of a trustee are outlined in the attached "Role of a Trustee" document.
6. Your joint responsibilities with all the other trustees would be to:
 - Accept legal responsibility for the workers of the Charity
 - Act as employers for the workers of the Charity
 - Decide overall policy for the Charity's work within the guidelines laid down by the members
 - Be satisfied that within the constraints of resources, the Charity is meeting its aims
 - Take a long term view of how the work of the Charity should develop
 - Try to ensure that funding for the Charity continues
 - Ensure that all trustee responsibilities delegated to paid staff and individual members of the Charity are carried out.
7. Trustees are required to declare any interests which may result in conflict while they are serving on the Board.

Eligibility

- I am over age 18
- I am not an undischarged bankrupt
- I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission
- I am not under disqualification under the Company Directors' Disqualification Act 1986
- I have not been convicted of an offence involving deception or dishonesty (unless the conviction is spent)
- I am, in the light of the above, not disqualified by the Charities Act 2011 (Part 9 Section 178) from acting as a charity trustee
- I will undertake to fulfil my responsibilities and duties as a trustee of The Charity in good faith and in accordance with the law and within The Charity's objectives / mission
- I will be able to commit to attending to meetings and contribute to trustee discussions.
- I do not have any financial interests in conflict with those of The Charity (either in person or through family or business connections) except those which I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.

| | | | |
|----------------|--|--------------|--|
| Signed: | | Date: | |
|----------------|--|--------------|--|